

A Brush with Kindness (ABWK) application for services



Tacoma/Pierce County Habitat for Humanity's **A Brush with Kindness (ABWK)** program brings together volunteers from service groups, churches, businesses and schools to provide a **single day of yard work / landscaping** free of charge to low-income senior or disabled Veteran homeowners. ABWK revitalizes neighborhood appearance, encourages community connections, and helps preserve affordable housing stock.

ABWK project types:

- yard work (brush clearing, tree trimming, weeding), includes hauling away yard waste
- patio / walkway cleaning / pressure washing
- spreading beauty bark / gravel

Services are limited to only the projects above. Projects must be able to be completed in one day. We do not provide ongoing yard maintenance. Work is contingent on finding a volunteer group to match up with the project.

To be eligible for this program applicants must meet **all** of the following criteria:

- age 60+ or a disabled Veteran of the US Military
- Pierce County resident
- own and occupy the home where the repairs will occur
- assessed value of home < \$530,000
- total gross **household income** < 80% of Area Median (see table below)
- intent to remain in the home for at least three (3) years
- current homeowner's insurance



To apply, complete **all** parts of this application and return your signed and dated application and all eligibility documents to Habitat for Humanity by mail or email.

Please note: A completed application is **not** a guarantee that Habitat for Humanity will perform work on your residence. If your application is accepted, the next step will be a Site Visit where our team will assess your project and prepare a Work Agreement including a Scope of Work.

APPLICANT INFORMATION

First Name _____ Last Name _____
Street Address _____ City _____ Zip Code _____
Phone _____ Email (only if checked frequently) _____

Is there someone other than the Applicant we should reach out to arrange details? If so, please provide their name and contact information.

Contact Name: _____ Phone or Email: _____

DESCRIPTION OF WORK

Please describe the yard work / landscaping you would like done:

HOUSEHOLD INFORMATION

Total Number of people in the Household: _____

Please list ALL individuals residing in the home¹. (excludes unrelated paid caregivers)

Name	Date of Birth ²	Approximate gross annual income ³ (see list of income sources on page 4)	Does this person have a disability?	Is this person a Veteran?	Race /Ethnicity (you are not required to answer)

¹ Omission of household members or failure to report income for a household member will result in disqualification for services.

² You must provide documentation for each income source in your household. There is a list of accepted forms of documentation for each type of income on page 4.

³ Habitat reserves the right to run a background check (Washington State Patrol website and National Sex Offender Public website) for all household members age 13 and older.

ADDITIONAL REQUIREMENTS

1. **Ownership.** Applicant acknowledges that they are the Owner of Record and the Primary Occupant of the Residence where services are to occur.
2. **Insurance.** Applicant agrees that they hold a valid Homeowner's Insurance policy on the property and that Applicant is current in premium/payments on such policy. A copy of Homeowner's Insurance must be submitted with this Application.
3. **Firearms.** Applicant agrees to keep any firearms secured in a safe or lock box, or with a trigger lock or similar device and out of view during site visits and while work takes place on the property.
4. **Pets.** Applicant assumes all responsibility and liability for Applicant's pets, and Habitat shall have no responsibility for protecting or containing such pets during the site visits and Work. Applicant to restrain, at the discretion of Habitat, all pets during the Work.
5. **Background Check.** For the safety of its staff and volunteers, Habitat will run background checks on all persons aged 13 or over residing in the residence.

I certify that the information on this Application is accurate and that I own the property at the address listed above. I have no present intention to move or offer my home for sale for at least three (3) years after Work is complete. I understand that by submitting this Application, I am authorizing Habitat to evaluate the need for exterior work to my home, and my willingness to partner with Habitat. I understand that this includes verification of my identity, income, and homeownership status.

I have answered all questions on this application truthfully and understand that any findings of false information may cause my application to be disqualified. The original or a copy of this application will be retained by Tacoma/Pierce County Habitat for Humanity even if this application is revoked or disqualified.

Applicant:

Signature

Date

PROOF OF ELIGIBILITY

Use the checklist below to gather the documents required for your application. For proof of income, **you do not have to submit all of these documents, just the ones that apply to each household member** listed on page 2.

Document Checklist

Identification:

- ☐ Copy or picture of Applicant's Driver's License or legal ID.

Proof of Homeowner's Insurance

- ☐ Declaration/Account Statement (showing policy holder, address, current policy period)

Proof of Income: Provide applicable documentation for each household member listed on page 2.

Income Source	Acceptable Documents
Social Security (retirement, disability [SSDI], or SSI)	• benefit verification letter • COLA notice • SSA-1099
Disability Benefits (NOT Social Security)	• VA benefit summary letter • award letter
Pension / Retirement / 401K	• benefit letter • 1099-R / 1040 Income Tax Return
Wages / Salary (employment & self-employment)	• last 4 pay stubs • W2 with 1040 Income Tax Return
Investment Income (real estate [rental income], dividends, interest)	• 1099 tax forms • 1040 Income Tax Return • Lease
Other (Alimony, Unemployment Benefits, etc.)	• award letter • bank statements

Please send your **completed Application and copies of documents** to:

Tacoma/Pierce County Habitat for Humanity
Attn: ABWK Program
4824 South Tacoma Way
Tacoma WA 98409

If you prefer, you can scan and send this completed application and eligibility documents to our email address: aip@tpc-habitat.org.

We will contact you to schedule a site visit once we have received your paperwork. Questions? Please reach out to us at aip@tpc-habitat.org or 253-627-5626 x 129.

