



1	<input type="checkbox"/> ATTEND HOMEOWNER ORIENTATION Register online at tpc-habitat.org After the class, attendees will receive a certificate for this class, Habitat for Humanity application and credit authorization.	DATE	<input type="checkbox"/> CERTIFICATE RECEIVED
2	<input type="checkbox"/> FILL OUT APPLICATION & CREDIT AUTHORIZATION Send to Habitat Counselor for review Please complete all documents: Habitat application, lender pre-approval letter, income variation, credit authorization and supporting documents. Incomplete applications will not be accepted.		
3	<input type="checkbox"/> NOT ELIGIBLE? ATTEND FINANCIAL WORKSHOP Link will be sent after meeting with a housing counselor This is a virtual workshop for those not prepared to secure pre-approval due to credit or income related issues.	DATE	
4	<input type="checkbox"/> ONCE ELIGIBLE, OBTAIN LENDER PRE-APPROVAL Choose your preferred lender and apply A list of Habitat partner lenders is emailed after eligibility is determined.	DATE	<input type="checkbox"/> PRE-APPROVAL LETTER RECEIVED
5	<input type="checkbox"/> YOUR CASE PRESENTED TO THE BOARD You will be notified of the case presentation date Families who have met all eligibility requirements are anonymously presented to our board for approval.	DATE	
6	<input type="checkbox"/> RECEIVE ACCEPTANCE LETTER Approved? A welcome letter is on its way! Not approved? No worries, we'll notify you and make sure you know about resources that can help.		
7	<input type="checkbox"/> ATTEND FIRST TIME HOMEBUYER CLASS Register at wshfc.org/buyers/education Learn about all major aspects of the home buying process in this mandatory 5 hour class.	DATE	<input type="checkbox"/> CERTIFICATE RECEIVED
8	<input type="checkbox"/> SIGN HOMEOWNER AGREEMENT Schedule with your counselor Sweat equity, counseling and partnership agreements.	DATE	
9	<input type="checkbox"/> COMPLETE FINANCIAL ASSESSMENTS Work with counselor on financial capacity and literacy Maintaining good credit and eligibility requirements while awaiting HFH homeownership and financial literacy.		
10	<input type="checkbox"/> WORK TO BUILD YOUR HOME Schedule your sweat equity hours with your counselor Physically assisting in building your future community is required. Hours to be determined based on occupancy.		
11	<input type="checkbox"/> MATCH WITH YOUR HOUSE Your counselor will help you find the perfect Habitat home House matching is based on size of family relative to current lot being built.		
12	<input type="checkbox"/> GET YOUR KEYS! Your closing will be scheduled through your lender. Legal closing takes place at title company. All documents will be agreed upon by city and/or county, lender, seller and buyer.	DATE	<input type="checkbox"/> CELEBRATE!